



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MARCH 9, 2015.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. K. Sumner, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. K. Boklaschuk, Live Streaming Video Operator.

Senior Administration: Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer noted he had one Property item for In-Camera.

Trustee Kruck noted he had one late motion under By-laws.

Dr. Michaels noted she had one Personnel item for In-Camera.

Trustee Sefton noted he had three Board Operations items for In-Camera.

Trustee Sumner noted he had one additional motion.

Mr. Bartlette – Mr. Murray
That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held February 23, 2015 were circulated.

Mr. Sumner – Ms. Bambridge
That the Minutes be approved.
Carried.

- b) The Minutes of the Special Board Meeting held March 2, 2015 were circulated.

Ms. Bowslaugh – Mr. Buri
That the Minutes be approved.
Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information**

- a) Chris Czarnecki, Principal and Trina Hayter, Teacher, from St. Augustine School, received acknowledgement of achievement on their \$20,000 Future Shop – Best Buy Canada STEM Tech Lab Grant. Their winning video submission was viewed and Ms. Hayter spoke on the experience, highlighting the following:
- St. Augustine School was one of 13 schools to receive this grant
 - There were 300 applicants and St. Augustine School was one of only a few schools to receive the full grant amount
 - Libraries are changing – they are now becoming known as a ‘learning commons’
 - This grant money will be used to create a learning commons at St. Augustine School and will include the Brandon School Division’s first “Maker Space”, a place for students to experience hands-on learning, get inspired, and be involved in a team approach
 - STEM (Science, Technology, Engineering and Math) careers are quickly becoming the wave of the future. It is estimate that by 2018, 7 out of 10 of the highest paying jobs will be in STEM Careers, and there will be 3,000,000 unfilled STEM careers.

Trustees asked questions for clarification and thanked Ms. Hayter and Mr. Czarnecki for applying for this grant and for their presentation.

2.01 Reports of Committees

- a) Facilities and Transportation Committee Meeting

The written report of the Facilities and Transportation Committee meeting held on February 23, 2015 was circulated.

Trustee Sumner asked questions for clarification regarding Rubber Paving costs. Trustee Kruck suggested the use of thick rubber mats like the ones used in skating shacks.

Mr. Murray – Mr. Bartlette
That the Minutes be received and filed.
Carried.

b) Policy Review Committee Meeting

The written report of the Policy Review Committee meeting held on February 24, 2015 was circulated.

Trustee Sumner corrected the statement recorded in the minutes that a staff member had been at École Harrison for Kindergarten registrations starting at 4:30 a.m. He stated that the Principal had opened the school at midnight so parents were able to wait inside the school. Trustees asked questions for clarification regarding how many applicants were turned away. Trustee Sefton suggested that the Committee ask for feedback from parents who were unable to wait in line.

Mr. Buri – Mrs. Bowslaugh

That the Minutes be received and filed.

Carried.

c) Education Review Committee Meeting

The written report of the Policy Review Committee meeting held on February 25, 2015 was circulated.

The Board decided to have a presentation on Multi-Age Classrooms at an upcoming Board Meeting. Trustee Bowslaugh asked questions for clarification.

Mr. Bartlette – Mr. Kruck

That the Minutes be received and filed.

Carried.

(Trustee Kruck exited at 7:42 p.m. and returned at 7:43 p.m.)

2.02 Delegations and Petitions

2.04 Communications for Action

- a) Mr. Trevor Maguire, Western Manitoba Science Fair, undated, nothing this year's Western Manitoba Science Fair is to be held on Tuesday, March 17, 2015 at the Keystone Center. Donations from the school divisions and corporate and private sponsors, allows for the provision of awards and assists in sending students to the Canada Wide Science Fair. They are asking for the Division's continued support of this event.

Referred Motions.

2.05 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA issues (last meeting of the month)
- From Report of Senior Administration

- a) School Reports - NIL

- b) Learning Support Services Presentation - NIL
- c) Items from Senior Administration Report –
 - 2015-2016 Final Budget – Refer Motions
 - Trustee Indemnities – 2015 MSBA Convention – Refer Motions
 - Scholarship Agreement Changes for the 2014-2015 School Year – Refer Motions.
 - Nomination for Region 1 Director – Refer Motions.

The Secretary-Treasurer spoke to the motion regarding the 2015-2016 Budget. He also spoke to the motions for the school bus purchase and the revised scholarship agreements.

2.06 Public Inquiries (max. 15 minutes)

- a) Mr. Jamie Rose, President, CUPE Local 737, thanked the Board and Senior Administration for the Professional Development day on Friday, February 27, 2015. Mr. Rose thanked the Human Resources Department for all their hard work and noted he had received several emails expressing how much people enjoyed the event. Mr. Rose asked if it would be beneficial to start a joint committee to look at professional development for support staff. Trustee Sefton suggested that the Board refer this to Senior Administration to meet with CUPE to discuss this matter. It was decided this was the will of the Board.

2.07 Motions

Mr. Bartlette – Ms. Bambridge

That the rules be suspended for this motion.

Carried.

25/2015 Mr. Sumner – Dr. Ross

That the Final Budget for 2015-2016 and the 2015 Special Levy be approved as follows:

Total Operating Expenditures	\$93,025,700
Total Capital Expenditures	<u>\$ 3,458,900</u>
Total Expenditures	<u>\$96,484,600</u>
2015-2016 Special Requirement	<u>\$44,421,834</u>
2015 Special Levy to be raised from Municipalities	<u>\$41,452,953</u>
	<u>Carried.</u>

AMENDMENT ONE:

Mr. Kruck – Mr. Bartlette

That the motion include an additional \$40,000 for additional anti-bullying initiatives.

Trustee Bambridge spoke and noted she looked at the data and thought about the presentations made by the public. She stated that bullying happens mostly during unsupervised times and outside schools. She suggested money be spent for Vice-Principals and Home School Liaisons as these positions would add immensely to supervision.

Trustee Sumner stated he needs to see a connection between the problem and a solution and needs to personally see a targeted response to an identifiable need. He gave examples of

widespread effects of bullying from those who presented to the Board. He noted the new staff that was approved in the budget including social workers, BSSAP workers, etc, and sees a direct response with these positions.

Trustee Bowslaugh noted codes of conduct when it comes to bullying. She stated that during her visits to schools in the past four years it was evident that anti-bullying was at the forefront. She reviewed the activities at Crocus Plains Regional Secondary School that focus on anti-bullying. Trustee Bowslaugh suggested that, since the School Resource Officers in our schools have made such an immense impact for the positive, the Division look into cost-sharing with the City to provide one more Police Officer in the schools.

Trustee Bartlette stated that the request of \$40,000 without a plan of delivery is problematic for him. This amount will not reduce bullying over time if it is not sustainable but only a one-time thing.

Trustee Murray agreed that a plan needs to be in place for this money so the Board knows exactly what action will be going forward. He acknowledged that there are students being bullied in our schools and if there is a program out there that will assist with anti-bullying and show positive results he would be in favour of bringing that program to our schools.

Trustee Sefton stated that the Board is concerned about bullying and we need to address it in our schools, in our homes, in our workplaces and in our public places.

Trustee Kruck responded that he will do more research in regards to a plan and he will be bringing this matter to the Board again in the future.

Defeated 1-8 (Trustees Bambridge, Bartlette, Bowslaugh, Buri, Murray, Ross, Sefton and Sumner Opposed).

ORIGINAL MOTION:

That the Final Budget for 2015-2016 and the 2015 Special Levy be approved as amended:

Total Operating Expenditures	\$93,025,700
Total Capital Expenditures	<u>\$ 3,458,900</u>
Total Expenditures	<u>\$96,484,600</u>
2015-2016 Special Requirement	<u>\$44,421,834</u>
2015 Special Levy to be raised from Municipalities	<u>\$41,542,953</u>

Trustee Sefton noted an error in the amount listed as the 2015 Special Levy to be raised from Municipalities – the number was incorrect at \$41,452,953; the number should be \$41,542,953.

Trustee Sumner and Trustee Ross accepted this as an editorial change.

Carried.

Trustee Sefton congratulated the Board and noted that finalizing a budget is never an easy thing to do.

That a wheelchair school bus be provided to the Society for Manitobans with Disabilities for the March Break Program from March 30 to April 3, 2015 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

Carried.

27/2015 Mr. Murray – Mr. Kruck

That two 2015 propane school buses (71-passenger) be purchased under the 2014-2015 contract agreement using funds from the bus reserve in the amount of \$208,600 plus taxes.

Carried.

Trustee Bowslaugh asked questions for clarification regarding the taxes the Division would pay for school buses. Secretary-Treasurer Denis Labossiere responded that the Division pays net taxes of 9.6% which includes the rebate.

28/2015 Mr. Buri – Mr. Kruck

That the appointment of MCM Architects to design and tender the Bus Bay Additions be approved.

Carried.

Trustees asked questions for clarification regarding timelines and choice of architect.

29/2015 Dr. Ross – Mr. Bartlette

That the request of the Western Manitoba Science Fair for financial support be approved in the amount of \$1,400.

Carried (8-0-1 Trustee Bowslaugh Abstained).

30/2015 Mr. Kruck – Mr. Buri

That the Trustees be paid the appropriate indemnity for attending the Manitoba School Boards Association 2015 Convention to be held March 19 to 21, 2015, at the Delta Inn, Winnipeg, Manitoba.

Carried.

31/2015 Ms. Bambridge – Mr. Buri

That the attached Scholarship Agreements be approved with changes and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

32/2015 Mr. Bartlette – Dr. Ross

That the nomination of Trustee Buri for the position of Director, Region 1, Manitoba School Boards Association is hereby approved.

Carried.

Trustee Murray suggested a letter be sent as soon as possible from Trustee Sefton to all Manitoba School Board Chairs regarding Trustee Buri's nomination for the position of Director, Region 1. Trustee Sefton will send a letter to the Board Chairs and ask them to share with their Board Members.

33/2015 Mr. Sumner – Dr. Ross

That Senior Administration be directed to not direct any additional resources towards further reducing Kindergarten through grade 3 class sizes for the 2015-16 School Year;

and not direct any resources towards such a class size reduction from grades 4 through 12.

Carried.

Superintendent, Dr. Michaels spoke to this motion. She stated that the intent of the motion is clear and asked if this applies to contingency staffing? There are 5 contingency staff. Trustee Sumner responded that any contingency staffing already in place will not change. Dr. Michaels went on to say that she understands why the Board needs to take this action and that Senior Administration will comply. What the Division is ultimately saying though, is that the Board, for various reasons, cannot put more money into our youngest students. She asked the question: Where is the accountability to the children on a Provincial level?

Trustee Sumner spoke on the four years since the mandate was announced, and stated that it is impossible to meet this mandate without getting the money from taxpayers and stripping other programs.

34/2015 Mrs. Bowslaugh - Mr. Bartlette

That this Board continue to negotiate vigorously with the City of Brandon to share financially the resources of one additional School Resource Officer for the K-3 areas with the work to focus on encouraging appropriate behaviour.

Carried (7-2 Ross, Murray Opposed)

2.08 Bylaws

1st Reading:

Mr. Kruck – Mr. Murray

That By-law 2/2015 being a by-law of the Board of Trustees of the Brandon School Divisions for the purpose of amending by-law 4/2014, which authorizes payment of indemnities and mileage to trustees, as follows:

To amend section 56(2) (b) of By-law 4 by removing the word “previously”.

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 2/2015

BEING A BYLAW of The Brandon School Division to authorize payment of indemnities and mileage to Trustees and Bylaw No. 4/2010, October 25, 2010 (as amended by By-law 1/2012, June 11, 2012) shall be repealed.

WHEREAS The Brandon School Division is a school division as defined in The Public Schools Act;

AND WHEREAS The Public Schools Act, Chapter P250 of the Revised Statutes of Manitoba as amended, provides as follows:

"Section 56(1)

A school board may, by bylaw, provide for the payment of an annual indemnity to the chairman and to each trustee payable in such amount and at such times and under such conditions as provided in the bylaw.

Section 56(2)

In addition to the indemnity referred to in subsection (1), each member of the school board may be paid and may accept

- (a) such amount per mile as set by bylaw of the school board for each mile actually and necessarily travelled from his place of residence in the school division or school district to the place of meeting and return to his place of residence, allowable only once for each school board meeting;
- (b) such amount per hour as set by bylaw of the school board for each hour actually and necessarily spent by him under authority previously given by resolution of the school board in the performance of such duties, work or services as he is required or authorized under the resolution to perform, and;
- (c) such an amount per mile, as set out by bylaw of the school board, for each mile actually and necessarily travelled by him in the performance of the duties, work or services to which clause (b) applies;

but the remuneration or mileage mentioned in clauses (b) and (c) is not payable until an account showing the work or service performed, verified by statutory declaration, has been filed with the secretary-treasurer and payment thereof authorized by resolution of the school board.

Section 56(3)

A school board may reimburse its trustees, trustees-elect or employees for expenses necessarily incurred while attending conventions or carrying out duties assigned or approved by the school board and at such rates and under such conditions as the school board may determine."

AND WHEREAS, pursuant to the provisions of The Public Schools Act and the amendments thereto, it is deemed expedient and advisable to provide for the payment of indemnities and mileage to the Chairperson of the Board and to each Trustee;

NOW, THEREFORE, the Trustees of The Brandon School Division, at a meeting duly called and held for the purpose, do hereby enact as follows:

1. That, the Chairperson and each member of the Board of Trustees be paid by equal monthly installments an annual indemnity of:

For a Trustee as Chairperson and Trustee	
- effective July 1, 2013	\$17,646.00

For a Trustee as Vice-Chairperson and Trustee	
- effective July 1, 2013	\$15,456.00

For each other Trustee
- effective July 1, 2013

\$14,251.00

That the total annual indemnities for Chairperson, Vice-Chairperson and Trustees shall be adjusted each year effective July 1st by a percentage amount equal to the average percentage increase in wages and salaries for Brandon Teacher's Association and CUPE Local 737 for the immediately preceding twelve (12) months;

2. That absence from any regular meeting of the Board over six (6) in any one calendar year shall result in a loss of indemnity of One Hundred and Thirty Dollars (\$130.00) for each meeting beyond the said six (6) meetings, and further provided that, where any absence from a regular meeting of the Board, as indicated by motion authorizing the member to attend a conference or the like or to be absent, such absence shall constitute an authorized absence from meetings and does not apply against the six (6) meeting's absence as referred herein;

And That absence from a regular meeting of the Board by any Trustee by reason of said Trustee attending on the same day a meeting of the Executive of, or a Committee of or acting as a representative of The Manitoba School Boards Association (MSBA) as a member of same shall be deemed an "authorized absence" for the purpose of Section 37 of The Public Schools Act and Section 2 hereof;

And Further That it shall be the responsibility of the Trustee to furnish to the Secretary-Treasurer in a timely fashion proper verification of attendance at said MSBA meetings;

3. That it is hereby deemed that one-third (1/3) of the total indemnity, as provided for in the above-described sections, shall be deemed to be for expenses of and incidental to the discharge of the normal respective duties of the Chairperson, Vice-Chairperson, members of the Board of Trustees, and Chairperson of all designated Committees; such allotment shall not include out-of-the-ordinary expenses, which shall be approved by resolution of the Board in accordance with Section 56(3);
4. That the Chairperson and each member of the said Board shall be paid 40 cents per kilometer effective October 1, 2011 or such other amount as periodically approved by motion of the Board for each kilometer actually and necessarily travelled from his/her place of residence, when his/her place of residence is outside the boundaries of the City of Brandon, to the place of meetings and return for School Board and Committee meetings and other Board business authorized by resolution of the Board;
5. That, effective the 1st day of November, 2010, all Trustees shall be paid an additional indemnity, as provided by and in accordance with Section 56(2)(b), of thirteen (\$13.00) dollars per hour to a maximum of eight (8) hours per day each day plus travel and living expenses approved by the Board and necessarily incurred while acting on Board business and when authorized by resolution of the Board in accordance with Section 56(2) & (3) of The Public Schools Act;
6. That, effective November 1, 2010, a Trustee shall be entitled to receive an indemnity in addition to that set out in Article 1 herein at the rate of thirteen dollars (\$13.00) per hour to a maximum of eight (8) hours per day:
 - a) for each hour actually attended at a Special Board Meeting or a meeting of a Board Committee on which the Trustee is a member, provided such a meeting is of a minimum of three (3) hours duration; or

- b) for each hour actually attended at meetings as a member of the Committee of the Board charged with the responsibility of negotiating the terms and conditions of the collective agreements between the Division and the bargaining agents representing the employees of the Division with said meetings, for this purpose, being those attended at the Bargaining Table, Conciliation Meetings and Arbitration Hearings with the applicable bargaining agent.

7. That Bylaw No. 1/2010, passed October 25, 2010 as amended by Bylaw 1/2012, June 11, 2012 and the same is hereby repealed effective the date of passing this Bylaw.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba,

this _____ day of _____ A.D. 2014

SECOND READING: _____ A.D. 2014

THIRD READING: _____ A.D. 2014

Chairperson

Secretary-Treasurer

Certified a true copy of Bylaw No. 4/2014 of the Board of Trustees of The Brandon School Division.

Secretary-Treasurer

2.09 Giving of Notice

2.10 Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Dr. Michaels, Superintendent of Schools, thanked the Board for the budget they just passed and acknowledged that there must be a set of decisions made for services and the Board has provided the resources for those services.

Dr. Michaels then highlighted the following items from the Report of Senior Administration:

- Academic Preparedness – Kirkcaldy Heights School
- Global Citizenship – Riverview School.
- Health and Wellbeing – Crocus Plains Regional Secondary School
- Principal/Leadership Prep Program
- Suspensions
- EAL Enrolment Update
- Community Connections – Meeting with Dr. Fearon, President, Brandon University
- Correspondence:
 - Brandon's Food for Thought
 - Aileen Najduch, Assistant Deputy Minister, School Programs and Jean-Vianney Auclair, Assistant Deputy Minister, Manitoba Education and Advanced Learning.

Trustee Sumner asked questions for clarification regarding future meetings with Dr. Fearon. Trustee Bowslaugh asked Angela McGuire-Holder, Community Drug & Alcohol Coalition Education Coordinator, to give a brief summary of upcoming anti-bullying performances on the Hateless Tour.

Mr. Sumner – Mrs. Bowslaugh

That the March 9, 2015 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

3.03 Announcements

- a) Education Committee Meeting – 11:30 a.m., Tuesday, March 10, 2015, Boardroom.
- b) Workplace Safety and Health Committee Meeting – 1:00 pm., Wednesday, March 11, 2015, Conference Room.
- c) Personnel Committee Meeting – 10:00 a.m., Thursday, March 12, 2015, Boardroom.
- d) Friends of Education Committee Meeting – 11:30 a.m., Thursday, March 12, 2015, Conference Room.
- e) Policy Review Committee Meeting – 11:30 a.m., Tuesday, March 17, 2015, Boardroom.
- f) Facilities & Transportation Committee Meeting – 10:00 a.m., Monday, March 23, 2015, Boardroom.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, March 23, 2015, Boardroom.

Mr. Sumner – Mr. Buri

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**4.00 IN CAMERA DISCUSSION:****4.01 Student Issues**

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.
 - b) The Superintendent asked for Board input on a personnel matter.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
 - a) The Secretary-Treasurer spoke to a property matter.
- Trustee Inquiries

4.04 Board Operations

- Reports
 - a) Trustee Sefton spoke with the Board on three Board Operations matters.
- Trustee Inquiries

Mr. Buri – Mr. Sumner

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

35/2015 Mr. Murray – Mr. Kruck

That the Trustees participating on the Assistant Superintendent Selection Committee be paid the appropriate indemnity for all meetings of this Committee to be scheduled in April 2015 and that the Committee be composed of: P. Bowslaugh, L. Ross, M. Sefton, and G. Buri.

Carried.

5.00 ADJOURNMENT

Mr. Bartlette – Ms. Bambridge

That the meeting does now adjourn (10:18 p.m.)

Carried.